

AGENDA

Meeting: Royal Wootton Bassett and Cricklade Area Board
Place: Lyneham Primary School. Preston Lane, Lyneham, Chippenham,
SN15 4QJ
Date: Thursday 22 June 2023
Time: 6.00 pm

Including the Parishes of: Broad Hinton, Winterbourne Bassett, Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoze, Lyneham and Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:00pm.

Please direct any enquiries on this Agenda to Matt Hitch (Democratic Services Officer), direct line 01225 718059 or email matthew.hitch@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

CLlr Allison Bucknell, Lyneham
CLlr Bob Jones MBE, Cricklade and Latton
CLlr David Bowler, Royal Wootton Bassett South & West
CLlr Steve Bucknell, Royal Wootton Bassett East
CLlr Mary Champion, Royal Wootton Bassett North
CLlr Jacqui Lay, Purton

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Parking

To find car parks by area follow [this link](#).

Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – andrew.jack@wiltshire.gov.uk

Area Board Delivery Officer – louisa.young@wiltshire.gov.uk

Democratic Services Officer – matthew.hitch@wiltshire.gov.uk

	Items to be considered	Time
1	<p>Networking</p> <p>Scottish and Southern Energy plc (SSE) will run an information stall about the Resilient Communities Fund and Priority Service Register.</p>	6:00pm
2	<p>Election of the Chairman (<i>Pages 1 - 2</i>)</p> <p>The Democratic Services Officer will open the meeting and preside over the election of the Chairman for the forthcoming year.</p>	6:30pm
3	<p>Election of the Vice-Chairman</p> <p>To elect a Vice-Chairman for the forthcoming year.</p>	
4	<p>Chairman's Welcome and Introductions</p> <p>To welcome attendees to the meeting.</p>	
5	<p>Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
6	<p>Minutes (<i>Pages 3 - 30</i>)</p> <p>To approve the minutes of the meeting held on 14 March 2023 as a true and correct record.</p>	
7	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
8	<p>Information Items (<i>Pages 31 - 40</i>)</p> <ul style="list-style-type: none"> • WBWiltshire Council Consultation Portal • Wiltshire Council Information Items: <ol style="list-style-type: none"> 1. Wiltshire Libraries – National Data Bank: offering free mobile data to stay online 2. Cost of living 3. Independent Visitor Scheme 4. Solar Together 	6:35pm
9	<p>Scottish and Southern Electricity Networks - Registration for Priority Service and Resilient Communities Fund (<i>Pages 41 - 42</i>)</p> <p>To receive an update from Mel Grace and Helen Robertson on the Resilient Communities Fund and Priority Service Register.</p>	6:40pm
10	<p>Spotlight on Parishes and Partners (<i>Pages 43 - 72</i>)</p>	6:55pm

Verbal Updates

To receive any verbal updates from representatives, including:

- a. Army Welfare Service
- b. Parish and Town Councils

Written Updates

The Board is asked to note the following written and online updates attached to the agenda:

- a. Wiltshire Police
- b. Parish and Town Councils
- c. Community First
- d. Healthwatch Wiltshire
- e. BaNES, Swindon and Wiltshire Together – Integrated Care System

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| 11 | <p>Lyneham Banks Update (<i>Pages 73 - 82</i>)</p> <p>To receive an update on the progress made towards work at B4069 at Lyneham Banks.</p> <p>A link to a webinar on the project can be found here.</p> | 7:10pm |
| 12 | <p>Road Maintenance Programme (<i>Pages 83 - 90</i>)</p> <p>To find out about the maintenance programme for the Community Area's roads from Martin Cook – Area Highway Engineer and Malcolm Beavan – Local Area Highway Manager.</p> <p>The Area Board will receive a tutorial on how to report a pothole.</p> | 7:25pm |
| 13 | <p>Our Community Matters</p> <p>Updates from Area Board members on the Community Area Action Plan.</p> <p>13a Area Board - End of Year Report (<i>Pages 91 - 98</i>)</p> <p style="padding-left: 40px;">To receive a report from the Strategic Engagement and Partnerships Manager about the progress the Area Board has made towards its priorities over the past year.</p> <p>13b Youth Forum</p> <p style="padding-left: 40px;">Royal Wootton Bassett and Cricklade Youth Forum update.</p> <p>13c RWB and Cricklade Environmental Forum</p> <p style="padding-left: 40px;">To receive an update from the Royal Wootton Bassett and Cricklade Environmental Forum including information about their visit to Hills Purton on 6 June 2023.</p> | 7:45pm |

	<p>13d Community Care Group (<i>Pages 99 - 102</i>)</p> <p>To find out the details from the last meeting of the Community Care Group on 26 April 2023.</p> <p>13e Economy</p> <p>High Street Update</p> <p>Household Economy</p> <p>13f Priorities - Looking Ahead to 2023/24</p> <p>To agree the priority areas for the Community Area Action Plan for the forthcoming year.</p> <p>To appoint Lead Members to the priority areas.</p> <p>14 Community Safety Forum (<i>Pages 103 - 106</i>)</p> <p>To receive updates from the recent meetings of the Royal Wootton Bassett and Cricklade Community Safety Forum.</p> <p>15 Appointment of Representatives (<i>Pages 107 - 116</i>)</p> <p>To appoint Lead Members to its outside body, non-priority working group and Local Highway and Footway Improvement Group (LHFIG).</p> <p>To note the terms of reference of the LHFIG.</p> <p>16 Local Highway and Footway Improvement Group (LHFIG) (<i>Pages 117 - 124</i>)</p> <p>To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 26 April 2023, as set out in the attached report.</p> <p>Further information on the LHFIG process can be found here.</p> <p>17 Funding Applications (<i>Pages 125 - 128</i>)</p> <p>To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:</p> <p>Remaining Budgets:</p> <table border="1" data-bbox="264 1984 1235 2022"> <tr> <td data-bbox="264 1984 587 2022">Community Area</td> <td data-bbox="587 1984 909 2022">Older & Vulnerable</td> <td data-bbox="909 1984 1235 2022">Young People</td> </tr> </table>	Community Area	Older & Vulnerable	Young People	<p>8:00pm</p> <p>8:05pm</p> <p>8:10pm</p> <p>8:20pm</p>
Community Area	Older & Vulnerable	Young People			

Grant		
£24,639	£19,916	£7,700

Community Area Grant:

Ref/Link	Grant Details	Amount Requested
ABG103 3	Cricklade Youth Football Club and Cricklade Town Football Club compound	£5,000

Delegated Funding

The Area Board is asked to note any funding awards made under the Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings due to matters of urgency:

Ref/Link	Grant Details	Amount to Ratify
ABG112 6	Cricklade Festival 2023	£1,000

A maximum of £1,000 per application can be awarded per application between meetings.

18 **Get it Off Your Chest**

An open, public question and answer session to raise issues with your local representative (please note that if answers cannot be provided on the night, written responses will be provided after the meeting).

19 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

20 **Close and Future Meeting Dates**

Future Meeting Dates (6:00pm-8:30pm)

- Wednesday 27 September 2023 - Cricklade Town Hall.
- Wednesday 17 January 2024
- Wednesday 13 March 2024

8:30pm